

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, June 26, 2024
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Joshua Knelsen Reeve
Walter Sarapuk Deputy Reeve
Peter F. Braun Councillor
Cameron Cardinal Councillor (virtual joined the meeting at
10:04 a.m. and left the meeting at 12:13
p.m.)
David Driedger Councillor (virtual joined the meeting at
11:15 a.m.)
Eileen Morris Councillor
Ernest Peters Councillor (virtual, left the meeting at 1:57
p.m.)
Lisa Wardley Councillor (virtual)
Dale Wiebe Councillor (left the meeting at 1:57 p.m.)

REGRETS: Garrell Smith Councillor

ADMINISTRATION: Darrell Derksen Chief Administrative Officer
Jennifer Batt Director of Finance
Andy Banman Director of Operations
Caitlin Smith Director of Planning and Agriculture
John Zacharias Director of Utilities
Louise Flooren Manager of Legislative & Support Services/
Recording Secretary
Landon Driedger Agricultural Fieldman

ALSO PRESENT: Members of the Public

Minutes of the Regular Council Meeting for Mackenzie County held on June 26, 2024 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:02 a.m.

MOTION 24-06-487 MOVED by Councillor Braun

That Councillor Wardley be authorized to attend the June 26, 2024 Regular Council Meeting virtually.

CARRIED

AGENDA:

2. a) Adoption of Agenda

MOTION 24-06-488

MOVED by Councillor Braun

That the agenda be adopted with the following additions:

- 4. f) Boreal Housing Foundation (*FOIP Sections 23 and 24*)
- 4. g) Town of High Level Annexation (*FOIP Sections 23 and 24*)
- 10. e) Bylaw 1344-24 Remuneration for Volunteer Fire Fighters

CARRIED

Councillor Cardinal joined the meeting virtually at 10:04 a.m.

**PLANNING &
DEVELOPMENT:**

15. c) Request for Municipal Improvements along 99th Avenue and 106th Street (Hamlet of La Crete)

Councillor Morris joined the meeting at 10:12 a.m.

MOTION 24-06-489

MOVED by Councillor Braun

That Council approve the request for street improvements along 99th Avenue and 106th Street at the cost of the developer.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the June 11, 2024 Regular Council Meeting

MOTION 24-06-490

MOVED by Deputy Reeve Sarapuk

That the minutes of the June 11, 2024 Regular Council Meeting be adopted as presented.

CARRIED

**PLANNING &
DEVELOPMENT:**

**15. b) Request for Additional Right of Way Parking along
101 Street (Hamlet of La Crete)**

MOTION 24-06-491

MOVED by Councillor Braun

That administration work with La Crete Co-op to accommodate right of way parking along 101 Street and La Crete Co-op will be responsible for clearing the snow.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Business Arising out of the Minutes

None.

CLOSED MEETING:

4. a) Closed Meeting

MOTION 24-06-492

MOVED by Councillor Morris

That Council move into a closed meeting at 10:21 a.m. to discuss the following:

- 4.a) Sale of County Property (*FOIP Sections 17, 19 and 22*)
- 4.b) *Organizational Chart (FOIP Sections 23, 24 and 27)*
- 4.c) *CAO Evaluation (FOIP Sections 23, 24 and 27)*
- 4.d) *CAO Report (FOIP Sections 16, 17, 23 and 24)*
- 4.e) *Boreal Housing Foundation (FOIP Sections 23 and 24)*
- 4. f) *Town of High Level Annexation (FOIP Section 21 and 23)*

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Driedger and Councillor Smith
- Darrell Derksen, Chief Administrative Officer
- Jennifer Batt, Director of Finance
- Andy Banman, Director of Operations
- Caitlin Smith, Director of Planning and Agriculture
- John Zacharias, Director of Utilities

- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Administration left the meeting at 10:54 a.m. excluding Darrell Derksen, Chief Administrative Officer.

Councillor Driedger joined the meeting virtually at 11:15 a.m.

MOTION 24-06-493 MOVED by Councillor Morris

That Council move out of a closed meeting at 12:13 p.m.

CARRIED

Reeve Knelsen recessed the meeting at 12:13 p.m., Councillor Cardinal left the meeting at 12:13 p.m. and Reeve Knelsen reconvened the meeting at 12:40 p.m.

CLOSED MEETING: 4. a) Sale of County Property

MOTION 24-06-494 MOVED by Councillor Braun

That the Sale of County Property discussion be TABLED to a future Council Meeting.

CARRIED

CLOSED MEETING: 4. b) Organizational Chart

MOTION 24-06-495 MOVED by Councillor Wardley

That the Organizational Chart be approved as amended.

CARRIED

CLOSED MEETING: 4. c) CAO Evaluation

MOTION 24-06-496 MOVED by Deputy Reeve Sarapuk

That the Chief Administration Officer evaluation results be received for information.

CARRIED

CLOSED MEETING: 4. d) Council Self Evaluation Results

MOTION 24-06-497 **MOVED** by Councillor Morris

That the Council self-evaluation report be received for information.

CARRIED

CLOSED MEETING: **4. e) CAO Report**

MOTION 24-06-498 **MOVED** by Councillor Braun

That the CAO Report be received for information.

CARRIED

MOTION 24-06-499 **MOVED** by Councillor Wiebe

That administration continue to work with Northern Road Builders contract negotiations on the North Trunk Sanitary Sewer Contract #2 – Lift Station Project.

CARRIED

CLOSED MEETING: **4. f) Boreal Housing Foundation (ADDITION)**

MOTION 24-06-500 **MOVED** by Councillor Braun
Requires Unanimous

That Mackenzie County accepts Darrell Derksen's resignation from the Boreal Housing Foundation.

CARRIED UNANIMOUSLY

MOTION 24-06-501 **MOVED** by Deputy Reeve Sarapuk
Requires Unanimous

That Mackenzie County appoints Councillor Morris to the Boreal Housing Foundation for the remainder of the 2024 term and notify Boreal Housing Foundation.

CARRIED UNANIMOUSLY

MOTION 24-06-502 **MOVED** by Councillor Morris
Requires Unanimous

That a letter be written to the Minister of Seniors, Community and Social Services and all affected ministries to address

concerns with Boreal Housing Foundation regarding the Fort Vermilion Flood Mitigation Program.

CARRIED UNANIMOUSLY

CLOSED MEETING: 4. e) Town of High Level Annexation (ADDITION)

MOTION 24-06-503 MOVED by Councillor Braun

That the Town of High Level Annexation discussion be received for information.

CARRIED

TENDERS: 5. a) None

PUBLIC HEARINGS: 6. a) None

DELEGATIONS: 7. a) None

GENERAL REPORTS: 8. a) None

AGRICULTURE SERVICES: 9. a) Budget Amendment - Alberta Agriculture and Irrigation - Rural Economic Development Branch – Small Community Opportunity Program grant - Irrigation Initiative

MOTION 24-06-504 MOVED by Councillor Wiebe
Requires 2/3

That the 2024 One Time Budget be amended by \$87,133 for the Irrigation District Feasibility Study project, with funding coming from Alberta Agriculture and Irrigation Rural Economic Development – Small Community Opportunity Program grant.

CARRIED

COMMUNITY SERVICES: 10. a) Bylaw 1344-24 Remuneration for Volunteer Fire Fighters (ADDITION)

MOTION 24-06-505 MOVED by Councillor Wardley
Requires Unanimous

That first reading be given to Bylaw 1344-24 Remuneration for Volunteer Fire Fighters Bylaw as amended.

CARRIED UNANIMOUSLY

MOTION 24-06-506
Requires Unanimous

MOVED by Councillor Braun

That second reading be given to Bylaw 1344-24 Remuneration for Volunteer Fire Fighters Bylaw as amended.

CARRIED UNANIMOUSLY

MOTION 24-06-507
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That consideration be given for third reading be given to Bylaw 1344-24 Remuneration for Volunteer Fire Fighters Bylaw as amended.

CARRIED UNANIMOUSLY

MOTION 24-06-508
Requires Unanimous

MOVED by Councillor Braun

That third reading be given to Bylaw 1344-24 Remuneration for Volunteer Fire Fighters Bylaw as amended.

CARRIED UNANIMOUSLY

FINANCE:

11. a) Financial Reports – January – May 2024

MOTION 24-06-509

MOVED by Councillor Morris

That the financial reports for January to May 2024 be received for information.

CARRIED

FINANCE:

11. b) Funding Request - Field of Dreams Stampede Committee

MOTION 24-06-510
Requires 2/3

MOVED by Councillor Wardley

That the Field of Dreams Stampede Committee be added as Additionally Named Insured under the County's Policy, and amend the 2024 Operating Budget to include the Field of Dreams Stampede Committee request for insurance funding of \$1,521 with funding coming from the Grants to Other Organizations Reserve.

CARRIED

MOTION 24-06-511 **MOVED** by Councillor Braun

That a letter be sent requesting that the Field of Dreams Stampede committee apply for the yearly Non Profit Grant application for future years insurance funding requests.

CARRIED

**PROJECTS &
INFRASTRUCTURE:** **12. a) None**

OPERATIONS: **13. a) Budget Amendment - BF 76278 Bridge Replacement Project Grant Approval**

MOTION 24-06-512 **MOVED** by Councillor Wiebe
Requires 2/3

That the 2024 Capital Budget be amended to include BF 76278 Bridge Replacement in the amount of \$800,000, with funding of \$600,000 from the Alberta Transportation and Economic Corridors from the STIP – Local Road Bridge grant, and \$200,000 from the Bridge Reserve.

CARRIED

UTILITIES: **14. a) Budget Amendment - Supervisory Control and Data Acquisition (SCADA) Upgrade Project Grant Approval**

MOTION 24-06-513 **MOVED** by Councillor Braun
Requires 2/3

That the 2024 Capital Budget be amended to include Regional Programmable Logic Controllers (PLC) and Supervisory Control and Data Acquisition - (*SCADA*) *Upgrade project* in the amount of \$576,000, with funding of \$298,021 from the Alberta Transportation and Economic Corridors from the Water for Life grant, and \$277,979 from the Water/Sewer Infrastructure Reserve.

CARRIED

**PLANNING &
DEVELOPMENT:** **15. a) Bylaw 1343-24 Land Use Bylaw Amendment to Rezone part of NW-04-106-15-W5M from Hamlet Residential 1A “H-R1A” to Hamlet Residential 2 “H-R2”**

MOTION 24-06-514 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1343-24 being a Land Use Bylaw Amendment to rezone part of NW-04-106-15-W5M from Hamlet Residential 1A “H-R1A” to Hamlet Residential 2 “H-R2” to accommodate the construction of row housing and duplexes, subject to public hearing input.

CARRIED

ADMINISTRATION: **16. a) Economic Developers Alberta - EDA Xperience 2025 Leaders’ Summit & Conference**

MOTION 24-06-515 **MOVED** by Councillor Morris

That the following Councillors be authorized to attend the Economic Developers Alberta - EDA Xperience 2025 Leaders’ Summit & Conference from April 9-11, 2025 in Kananaskis, Alberta:

- 1. Reeve Knelsen
- 2. Councillor Braun
- 3. Councillor Cardinal
- 4. Councillor Morris
- 5. Councillor Wardley

CARRIED

ADMINISTRATION: **16. b) Township 1110 Range Road 194 Petition for Improved Road Maintenance and Repairs**

MOTION 24-06-516 **MOVED** by Councillor Morris

That the insufficient petition for Township 1110, Range Road 194 be received for information.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: **17. a) Lateral Waterline Requests**

MOTION 24-06-517 **MOVED** by Deputy Reeve Sarapuk

That the four lateral waterline requests be approved.

CARRIED

MOTION 24-06-518

MOVED by Councillor Wiebe

That Policy UT006 Municipal Rural Water Servicing – Endeavor to Assist Policy be brought to a future Council meeting with amendments as discussed.

CARRIED

**COMMITTEE OF THE
WHOLE ITEMS:**

17. b) Government Frameworks

MOTION 24-06-519
Requires 2/3

MOVED by Councillor Morris

That administration enter into an agreement with Government Frameworks, and amend the 2024 Operating Budget by \$135,630 with funding coming from the General Operating Reserve.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

18. a) Council Committee Reports (verbal)

MOTION 24-06-520

MOVED by Deputy Reeve Sarapuk

That the Council Committee Reports (verbal) be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

19. a) Information/Correspondence

Councillor Peters and Councillor Wiebe left the meeting at 1:57 p.m.

MOTION 24-06-521

MOVED by Councillor Braun

That the information/correspondence be received for information.

CARRIED

NOTICE OF MOTION: 20. a) Notice of Motion

None.

NEXT MEETING DATES: 21. a) Next Meeting Dates

Committee of the Whole Meeting
July 16, 2024
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
July 17, 2024
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 22. a) Adjournment

MOTION 24-06-522 MOVED by Deputy Reeve Sarapuk

That the Council meeting be adjourned at 2:01 p.m.

CARRIED

These minutes were approved at the July 17, 2024 Regular Council Meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Darrell Derksen
Chief Administrative Officer

